



**POLICIES OF
THE NORTH-SOUTH SKIRMISH
ASSOCIATION, INC.**

Approved by the Board of Directors, N-SSA

Approved through January 2009

Board policy statements are merely decisions about how the Board of Directors will conduct business, or how certain rules and decisions will be implemented. They are made by, and can be changed by, a majority of those voting in a regular or called meeting of the Board of Directors. They are supplementary to the Bylaws of the North-South Skirmish Association and the Skirmish Rules, both of which take precedence over board policies.

POLICIES

<i>Year of adoption</i>	<i>Policy Statement</i>
1991.1	Requests for regional skirmishes must be received by the Executive Secretary no later than thirty (30) days prior to the scheduled skirmish date.
1991.2	Regions may invite non-members to open house/live fire exercises to generate interest in black powder shooting as long as the non-members do not participate in official skirmishes.
1991.3	Sutlers found in violation of the fire extinguisher rule must cease doing business immediately. They cannot continue to operate while someone else goes to get a fire extinguisher for them.
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1993.1	The board will recognize only its written policies from this time forward. Policies may be replaced amended, or deleted by a majority vote of the board.
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1994.1	Sutlers shall not use their structures at Fort Shenandoah to “warehouse” their materials. Sales from these structures shall only be made during recognized skirmishes.
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1995.1	A complete set of “A” package meeting materials as well as additional handouts from every board meeting shall be sent to the Historical Committee for the N-SSA archives. Executive session papers and other items of like sensitivity shall not be part of this package.
1995.2	Completed camper/trailer survey sheets as required by Frederick County, Virginia are a required part of a member unit’s annual renewal package. These must accompany the returns of the annual dues rosters submitted to the Executive Secretary. Failure to include this information makes unit rosters so submitted incomplete and subject to the appropriate late fees.

- 1995.3 Range usage fees for Fort Shenandoah will be reviewed annually at the January board meeting. The fees set during the review will be effective from February 1st of that year.
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- 1996.1 The Board of Directors will only accept new unit applications at the January and August board meetings. All required paperwork and funds must be in the possession of the Executive Secretary sixty (60) days prior to the board meeting at which they will be considered. Voting probationary units to full membership may only be done at the January and August board meetings.
- 1996.2 Probationary units will not be assigned permanent campsites. No probationary units will be allowed to build structures or shelters on any site at Fort Shenandoah.
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- 1997.1 Members who have not renewed their membership and/or new members not signing up before the national skirmish application deadline will not be permitted to compete in individual matches; however, they may compete in company matches at the national skirmish.
- 1997.2 A proposed skirmish schedule will be included with the call for national skirmish applications; however, the skirmish staff reserves the right to change the schedule if necessary.
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- 1998.1 Changes or amendments to draft board meeting minutes may not be made by individuals, but must be approved by vote of the board.
- 1998.2 No alcoholic beverages will be served in conjunction with an official skirmish.
- 1998.3 National Skirmish applications received before the deadline will be given full consideration for requested phases and positions. Those received after the announced deadline, but prior to the submission of the data to the Information Technology Manager, will be considered on a space-available basis.
- 1998.4 Motions presented during board meetings must be submitted in writing, either as part of a written report or on a form prepared for that purpose.

- 1998.5 Members of probationary member organizations enjoy all the rights of members of member organizations EXCEPT the right to hold one of the five elected national offices. Membership in a probationary member organization does not preclude service on the Board of Directors or in any staff or committee position.
- 1998.6 The Executive Secretary, being a board appointee rather than an elected officer, may be a member of a member organization, or of a probationary member organization, or may be appointed from outside the membership of the N-SSA.
- 1998.7 All non-production reproduction firearms must be inspected by the Small Arms Committee.
- 1998.8 Probationary units will be assigned temporary campsites near the pond.
- 1998.9 The Historical Center will not be a display area for political cartoons.
- 1998.10 Requests for the use of Fort Shenandoah must be presented no later than the August board meeting in the year prior to the requested date. Requests submitted later than the August board meeting shall not be considered until the following August board meeting.
- 1998.11 Board meeting reports not submitted by the posted deadline shall not be considered or discussed to the ensuing meeting unless there is an urgent reason for doing so.
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- 1999.1 Seniority numbers for probationary organizations will be in the 900 series.
- 1999.2 Individuals in violation of the controlled substances and alcoholic beverage laws of the Commonwealth of Virginia are subject to immediate removal from N-SSA property.
- 1999.3 The salaries of employees performing satisfactorily shall be increased each year, effective February 1, by a percentage equal to the consumer price index up to three (3) percent. Any amount above three (3) percent will require board approval

- 1999.4 The association will pay up to \$300 to cover costs associated with providing lunches for work skirmish participants that is not covered by donations from regions and/or individuals.
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- 2000.1 Roads on Fort Shenandoah will not be named after skirmishers.
- 2000.2 Each member organization will be issued one (1) bridge pass at each national skirmish.
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- 2003.1 Mailing lists or other data maintained by the N-SSA will not be given out by anyone with access to the association's database.
- 2003.2 All future trophies and awards must have plastic rather than metal plaques because of the high cost of engraving metal.
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- 2004.1 No skirmishes may be scheduled to conflict with the meetings of the Board of Directors on the last full weekend in January or the first full weekend in August.
- 2004.2 A request for N-SSA funding for regional range development or improvement must be submitted to the Board of Directors on a form provided by the Executive Secretary, and must be submitted in time to be included in the board meeting prep package. The region requesting the funding is expected to offer matching funds.
- 2004.3 N-SSA membership data shall not be supplied to any outside individual or organization.
- 2004.4 Copies of all official correspondence to individuals or to member organizations shall be sent to the appropriate region commander.
- 2004.5 "Lost and Found" items that have not been claimed for two years may be sold by the Executive Secretary, by silent auction or other appropriate means, and the proceeds placed in the Land Acquisition Fund.

- 2004.6 The N-SSA owns all sutler buildings and retains control over their use. A sutler who relinquishes occupancy by missing a deadline for registration and/or payment, or who is denied occupancy by the Board of Directors or the Sutler Officer for good cause, must remove all furnishings and property no later than one month before the next national skirmish. Anything not removed will be considered abandoned and may be disposed of by the N-SSA.
- 2004.7 The participation requirement in Article II, Section 4 of the Bylaws of the N-SSA does not require participation in a national skirmish.
- 2004.8 Participation under Article II, Section 4 of the Bylaws of the N-SSA means competition in a musket company match with the required number of participating members.
- 2004.9 A photograph of the winning Class A1 musket company shall be on the cover of The Skirmish Line following each national skirmish.
- 2004.10 When reformatting or changing the Skirmish Rules, whether for clarification or revision, the new rule number will refer to the old rule number for ease in comparison.
- 2004.11 (Rescinded 8/2005)
- 2004.12 If a flight is cancelled necessitating a regional commander to stay over in the Washington, D.C. area following a Board meeting, the N-SSA will pay for one night stay in a hotel for the regional commander whose departure has been delayed.
- 2004.13 Any motion to change the Skirmish Rules may only be made at the January Board meeting. If a motion to change the Skirmish Rules passes, it will automatically be tabled until the August Board meeting. If the motion allowing amendments passes at the August Board meeting, it shall become effective on the 1st of January following its passage. Rules changes of an urgent and compelling nature passed by a 2/3 vote of the Board may be exempt from this delay.
- 2004.14 The skirmish dates for the next year shall be forwarded to the Executive Secretary no later than December 1. The Executive Secretary shall submit a list of the skirmishes to the Board for its approval at the January board meeting with a copy to the IT manager to post on the web.

2004.15 Upon written request by the member to the Executive Secretary, the dues of a reservist or member of the National Guard who is called to active duty and deployed to a war zone shall be waived for the year(s) he or she is deployed; and further, upon written request by the member to the Executive Secretary, the dues of a regular armed forces member deployed to a war zone shall be waived for the year(s) that he or she is deployed.

2006.1 The Board of Directors will adopt rules as necessary for the use of the Fort Shenandoah playground.

2007.1 All gifts of physical property to the North-South Skirmish Association, Inc. must be unconditional. The North-South Skirmish Association will accept donations of physical property only if offered free of restrictions, reservations, or conditions that limit in any way the N -SSA's future use and/or disposition of that property.

2007.2 Sitting members of the Board of Directors will not use the Open Forum to bring up their business.

2007.3 The N-SSA shall no longer offer grants to regions for range development; but shall offer no interest loans to be repaid within five years of the date of the loan. (Rescinded 01/08)

2008.1 Common Courtesy Policy: Unless previously agreed to by all affected parties, skirmish applications shall be submitted to and signed by the Regional Commander of the region in which the proposed skirmish is to be held.

2008.2 Non-discrimination Policy: The North-South Skirmish Association (the "N-SSA") is an equal opportunity association interested in qualified members without regard to race, color, religion, gender, marital status, sexual orientation, weight, height, age, national origin, citizenship status, veteran status, the presence of a medical condition which does not prohibit the member from participating in the activities of the N-SSA, disability or handicap, or any other legally protected status. This policy shall be printed on the inside cover of every edition of The Skirmish Rules.

- 2008.3 Initiation Fee: Effective January 2008, applications for new members of the N-SSA must be accompanied by a one-time \$25 initiation fee, which shall be deposited by the Paymaster into a capital land fund.
- 2008.4 If a member requests a replacement card at renewal time (between distribution of team renewal paperwork at the Fall Nationals and December 1 of that year), the cost of the replacement card shall be \$1.00. Once the renewal period expires (January 1 of the next year), the cost of a replacement card shall be \$3.00 until the next renewal period. This policy is effective January 2008.
- 2008.5 General Order 2007.1, Procedures for Disciplinary Action Against a Regional Commander adopted as a policy of the N-SSA. Please see General Order 2007.1 for further information.
- 2008.6 Policy 2007.3 which provided for regional range loans rather than regional range grants is revoked. We will return to the practice of grants for regional range development.
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- 2009.1 Third party restricted funds when accepted by the N-SSA will be used for intended purposes within three (3) years. After three (3) years, the funds may be used by the N-SSA for the best use, as approved by the N-SSA Board of Directors.