

Ordnance Officer

Suggested Manpower: 8 for Individual Matches; 10 for Team Matches

The Ordnance Officer's main responsibility is to ensure the proper clearing of all fouled firearms on the main range. This must be performed during all individual matches as well as all shoulder arm team matches. The Ordnance Officer must ensure that all of the Ordnance staff are properly trained on the procedures to clear all firearms used by the N-SSA, that vehicles used to transport fouled firearms are positioned properly, and that communication with the tower and transport vehicles remains open at all times.

The Ordnance Officer reports directly to the Range Officer. The Ordnance staff will not be very busy during Individual Matches so staff **must** help with the removal of targeting and Safety duties.

The Ordnance Officer must oversee the following:

- Coordinate with the National Ordnance Officer to conduct the Ordnance meeting with all Ordnance Staff – this must include the Revolver Range Staff designated as Ordnance, although they are responsible for obtaining and maintaining their own materials and procedures under the direction of the Revolver Range Officer.
- Ensure all tools and materials are prepared and ready for use:
 - Pressure bottles are full and in the base of the main tower – bottles should be refilled each day
 - Water/spray bottles for flooding firearms on the line
 - Transport vehicles positioned correctly on the range and contain bullet pullers (at least 2)
- Staff has been trained on the proper transport locations for fouled firearms that cannot be cleared on the line
- Staff knows they are to help with other Range duties, specifically acting as a Safety and removing target materials

During Individual Matches, Ordnance Staff can clear fouled firearms on the line during a relay as long as there are no other competitors on that position. This will assist with keeping Individual Matches running smoothly.

During Team Matches, removing fouled firearms is the number one delay to the program schedule, therefore it is very important that fouled firearms are removed from the line in a timely manner. There should only be 3 minutes from the end of the event before the transport vehicle is sent to the location of the firearm. Once the vehicle gets to the location, all work should stop and the firearm and the competitor must get on the vehicle and leave. Ensure that all safety procedures are followed and **most importantly the firearm remains pointed down range**. Also ensure that the transport vehicle does not turn around and present a safety hazard.

The transport locations can change depending on the event; make sure that you, the Range Officer, and the Main Tower Staff are clear about where to take fouled firearms before each match starts.

Ordnance Officer's Schedule

Saturday – Sunday

- Ensure that all Ordnance equipment needed is prepped and ready
- Report and work with the Range Officer and Logistics Officer

Monday - Tuesday

- Meet with the Range Officer to ensure all plans are understood
- Meet with the Chief Announcer to ensure communication plans are set
- Meet with the vehicle drivers to ensure they understand what to do
- Report to the Range Officer for duties not completed

Wednesday – Thursday

- Get radio from Adjutant and review Communications Manual
- 8:00 AM - Ensure all Ordnance Staff attends Safety Training in front of the Stat House
- 8:15 AM – Ensure all Ordnance Staff meets with the National Ordnance Officer for training
- Ensure all Ordnance needs are performed during Individual Matches
- Ensure the Ordnance staff helps with target removal and Safety duty
- Return radio

Friday

- Get radio
- Ensure all Ordnance needs are performed
- Assist with range changeover from individuals to team matches
- Return radio

Saturday

- Get radio
- Ensure all Ordnance needs are performed
- Assist with range changeover from Carbine to Artillery matches
- Return radio

Sunday

- Get radio
- Ensure all Ordnance needs are performed
- Assist with main range cleanup
- Return all equipment to the proper storage location
- Report the Range Officer for further duties
- Return radio