

POLICIES
of the
BOARD OF DIRECTORS
of the
NORTH-SOUTH SKIRMISH
ASSOCIATION, INC.

Approved through
January 2024
Last Amended 01/2024

Board policy statements are merely decisions about how the Board of Directors will conduct business, or how certain rules and decisions will be implemented. They are made by, and can be changed by, a majority of those voting in a regular or called meeting of the Board of Directors. They are supplementary to the Bylaws of the North-South Skirmish Association and the Skirmish Rules, both of which take precedence over these policies.

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SECTION 1

POLICIES CURRENTLY IN EFFECT

1993.1 The Board will recognize only its written policies from this time forward. Policies may be replaced, amended, or deleted by a majority of the Board.

1995.1 A complete set of A Package meeting materials as well as additional handouts from every Board meeting shall be sent to the Historical Committee for the N-SSA archives. Executive Session papers and other items of like sensitivity shall not be part of this package.

1995.2 Completed camper/trailer survey sheets as required by Frederick County, Virginia are a required part of a member unit's annual renewal package. These must accompany the return of the annual dues rosters submitted to the Executive Secretary. Failure to include this information makes unit rosters so submitted incomplete and subject to the appropriate late fees.

1995.3 Range use fees for Fort Shenandoah will be reviewed annually at the August Board Meeting. The fees set during the review will be effective from January 1st of the following year.
(Amended 01/2012)

1996.1 The Board of Directors will only accept new unit applications at the January and August board meetings. All required paperwork and funds must be in the possession of the Executive Secretary sixty (60) days prior to the board meeting at which they will be considered. Voting probationary units to full membership may only be done at the January and August board meetings.

1997.1 Members who have not renewed their membership and/or new members not signing up before the National Skirmish application deadline will not be permitted to compete in individual matches; however, they may compete in company matches at the National Skirmish.

1998.1 Changes or amendments to draft board meeting minutes may not be made by individuals, but must be approved by vote of the Board.

- 1998.4 Motions presented during board meetings must be submitted in writing, either as part of a written report or on a form prepared for that purpose.
- 1998.5 Members of probationary member organizations enjoy all the rights of members of member organizations *except* the right to hold one of the four elected national offices. Membership in a probationary member organization does not preclude service on the Board of Directors or in any staff or committee position. (Amended 08/2021)
- 1998.6 The Executive Secretary and Paymaster, being Board appointees rather than elected officers, may be members of a member organization, or of a probationary member organization, or may be appointed from outside the membership of the N-SSA. (Amended 08/2021)
- 1998.8 Probationary organizations will be assigned temporary campsites near the pond.
- 1998.9 The History Center will not be a display are for political cartoons.
- 1998.10 Requests for the use of Fort Shenandoah must be presented no later than the August Board meeting in the year prior to the requested date. Requests submitted later than the August Board meeting shall not be considered until the following August Board meeting.
- 1998.11 Board meeting reports not submitted by the posted deadline shall not be considered or discussed at the ensuing meeting unless there is an urgent reason for doing so.
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- 1999.1 Seniority numbers for probationary organizations will be in the 900 series.
- 1999.3 The salaries of employees performing satisfactorily shall be increased each year, effective March 1, by a percentage equal to the Consumer Price Index up to three (3) percent. Any amount above three (3) percent will require Board approval.
- 1999.4 The Association will pay up to \$300 to cover costs associated with providing lunches for work skirmish participants that is not covered by donations from regions and/or individuals.
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- 2000.1 Roads on Fort Shenandoah will not be named for skirmishers.
- 2000.2 Each member organization, including skirmish host organizations, will be issued one bridge pass at each National Skirmish. (Amended 08/2013)
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- 2003.1 Mailing lists or other data maintained by the N-SSA will not be given out by anyone with access to the Association's database.
- 2003.2 A copy of all official correspondence sent to a member organization or any of its members will be sent to the region commander.
- 2003.3 All future trophies and awards must have plastic rather than metal plaques because of the high cost of engraving metal.
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- 2004.1 No skirmishes may be scheduled to conflict with the meetings of the Board of Directors on the last full weekend in January or the first full weekend in August.
- 2004.2 A request for N-SSA funding for regional range development or improvement must be submitted to the Board of Directors on a form provided by the Executive Secretary, and must be submitted in time to be included in the board meeting prep package. The region requesting the funding is expected to offer matching funds.
- 2004.3 N-SSA membership data shall not be supplied to any outside individual or organization.
- 2004.5 "Lost and Found" items that have not been claimed for two years may be sold by the Executive Secretary, by silent auction or other appropriate means, and the proceeds placed in the Fire/Rescue Service Donation Fund. (Amended 8/2023)
- 2004.7 The participation requirement in Article II, Section 4 of the Bylaws of the N-SSA does not require participation in a National Skirmish.

- 2004.8 Participation under Article II, Section 4 of the Bylaws of the N-SSA means competition in a small arms company match or an artillery match with the required number of participating members, or by hosting an official skirmish as defined in Rule 2.1.1. (Amended 08/2013, 1/2024)
- 2004.10 When reformatting or changing the Skirmish Rules, whether for clarification or revision, the new rule number will refer to the old rule number for ease in comparison.
- 2004.12 If a flight is cancelled necessitating a region commander to stay over in the Washington, D.C. area following a Board meeting, the N-SSA will pay for one night's stay in a hotel for the region commander whose departure has been delayed.
- 2004.14 The skirmish dates for the next year shall be forwarded to the Executive Secretary no later than December 1. The Executive Secretary shall submit a list of the skirmishes to the Board for its approval at the January Board meeting with a copy to the IT Manager to post on the web.
- 2004.15 Upon written request by the member to the Executive Secretary, the dues of a reservist or member of the National Guard who is called to active duty and deployed to a war zone shall be waived for the year(s) he or she is deployed; and further, upon written request by the member to the Executive Secretary, the dues of a regular armed forces member deployed to a war zone shall be waived for the year(s) that he or she is deployed.

2006.1 The Board of Directors will adopt rules as necessary for the use of the Fort Shenandoah playground.

2007.1 All gifts of physical property to the North-South Skirmish Association, Inc. must be unconditional. The North-South Skirmish Association will accept donations of physical property only if offered free of restrictions, reservations, or conditions that limit in any way the N-SSA's future use and/or disposition of that property.

2007.2 Sitting members of the Board of Directors will not use the Open Forum to bring up their business.

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- 2008.1 Common Courtesy Policy: Unless previously agreed to by all affected parties, skirmish applications shall be submitted to and signed by the Region Commander of the region in which the proposed skirmish is to be held.
- 2008.2 Non-Discrimination Policy: The North-South Skirmish Association (the “N-SSA”) is an equal opportunity association interested in qualified members without regard to race, color, religion, gender, marital status, sexual orientation, weight, height, age, national origin, citizenship status, veteran status, the presence of a medical condition that does prohibit the member from participating in the activities of the N-SSA, disability or handicap, or any other legally protected status. This policy shall be printed on the inside cover of every edition of the Skirmish Rules.
- 2008.3 Initiation Fee: Effective January 2008, applications for new members of the N-SSA 21 years of age or older must be accompanied by a one-time \$25 initiation fee, which shall be deposited by the Paymaster into a capital land fund.
(Amended 2019)
- 2008.4 If a member requests a replacement card at renewal time (between distribution of team renewal paperwork at the Fall National and December 1 of that year), the cost of the replacement card shall be \$1.00. Once the renewal period expires (January 1 of the next year), the cost of a replacement card shall be \$3.00 until the next renewal period. This policy is effective January 2008.
- 2008.6 Policy 2007.3, which provided for regional range loans rather than regional range grants is revoked. We will return to the practice of grants for regional range development.

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- 2009.1 Third party restricted funds when accepted by the N-SSA will be used for intended purposes within three (3) years. After three (3) years, the funds may be used by the N-SSA for the best use, as approved by the N-SSA Board of Directors.
- 2009.2 Unit commanders shall report all medical emergencies or injuries at official N-SSA skirmishes, whether in the campsite or on the ranges, to their Region Commander, who will, in turn, make a report of all such incidents to the Board of Directors.
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2010.1 Any matter coming before the Board of Directors that offers criticism of, or purports to assign culpability to, named individuals, units, or regions should be presented only in executive session. The National Commander, as presiding officer, is ultimately responsible for ensuring this, but this responsibility attaches likewise to each and every member of the Board of Directors as well as committee or staff officers filing reports.

2010.2 N-SSA Medical Parking Pass Policy
Skirmishers with state-issued handicapped license plates or placards are entitled to use the handicapped parking areas at Fort Shenandoah without the need for a special pass. Skirmishers without a state-issued handicapped license placard may request an Emergency Medical Parking Pass for a particular National Skirmish from the Executive Secretary. (Amended 08/2021)

2010.4 The Board of Directors will not honor any requests for donations or grants outside the N-SSA unless and until the N-SSA's budget can be balanced without the use of prior year's equity and/or the postponing of necessary expenditures. Such requests will never be considered before the adoption of an operating budget.

2012.1 No individual or member organization may solicit donations of money, materials, or merchandise in the name of the N-SSA without permission of the Board of Directors.

2012.2 For the purposes of implementing Policy 2008.3, a 'new member' is defined as an individual who has never received a competitor number of the current series beginning with 00001.

2012.3 Permission for businesses and other organizations to use the N-SSA's corporate and sesquicentennial logos may be granted only by the Board of Directors or its appointed designee.

2012.4 Business items that individuals or groups wish to have considered by the Board of Directors must be submitted to the BoD through their respective Region Commanders, or through the appropriate national officer, staff officer, or committee.

2013.1 Changes to the N-SSA Skirmish Rules may be made at the August and January meetings of the Board of Directors, or at other times when emergencies require. Changes that are not of an emergency nature will take effect on March 1 following their adoption.

2013.2 All items submitted to the Board of Directors for consideration which propose the expenditure of money must be simultaneously submitted directly to the Paymaster for the purpose of budgeting. Budget items not so submitted may not be considered by the BoD.

2014.1 Photographs of award winners will not be printed in The Skirmish Line unless recipients are in uniform, at least from the waist up.

2015.1 Firearms offered for sale or trade on the bulletin board must be:

1. Original black powder arms that qualify under the Skirmish Rules for use in N-SSA competition.
2. N-SSA approved replica firearms.
3. Replicas of other firearms of the Civil War period.
4. Collectible original military arms of models that predate 1898.

2016.1 The Board of Directors may authorize, and establish procedures for, recruitment events to be held at National Skirmishes.

2016.2 The positions of Program Chairman, Property Management Chairman, Rules Chairman, and Small Arms Chairman are hereby re-designated as Staff Officers.

2017.1 Whenever possible, positions 23 and 24 (directly in front of the tower and the main range gateway) shall not be assigned for small arms company or mortar matches at national skirmishes.

- 2019.1 Any time a new range is found, at least two (2) members of the Board of Directors must examine it and give approval before it can be voted on by the Board of Directors for approval as a skirmish site.
- 2019.2 A fund shall be established to give assistance to skirmishers who have suffered catastrophic injuries or disasters. A review board of three (3) skirmishers will oversee applications. Money for this fund may come from budgeted monies, contributions from regions, member organizations, and individuals, or from any other source acceptable to the Board of Directors, and shall be used solely for this purpose.
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- 2020.1 Range command scripts for National Skirmishes shall be written and modified by the Program Officer, with the approval of the National Commander or the Board of Directors. Announcers at national skirmishes are required to use the scripts supplied them. The scripts in the Skirmish Rules are the default scripts for regional skirmishes, and may be adapted and modified only with the approval of the Region Commander.
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- 2021.1 All COVID-19 mandates, both state and federal shall be followed for the state in which any Official Skirmish is held. (January 2021)
- 2021.2 In order to properly disseminate information to the membership in a timely manner, it will be expected of the Skirmish Line Editor to publish as follows:
- Every Issue: Taps, Official N-SSA Contacts, New Recruits, and National Officer/Staff Officer/Committee Chair columns submitted.
 - Post January Board Meeting Issue: Approved Meeting Minutes, Yearly Financial Statement (as set forth in Article IX, Section 1(D) of the N-SSA Bylaws), information (if available) for the upcoming Spring National.
 - Post Spring National Issue: Results (all Team, Top 40 Individuals, Youth, /Awards, plus Civilian Costume), Photos, Approved Minutes from the Board and Membership Meetings, Nominations for National Office (even years only).
 - Post August Board Meeting Issue: Approved Meeting Minutes, information (if available) for the upcoming Fall National.

- Post Fall National Issue: Results (all Team, Top 40 Individuals, youth, Awards, plus Civilian Costume), Photos, Approved Minutes from the Board and Membership Meetings. **(August 2021)**
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2023.1 All members of N-SSA National Staffs and Committees shall be members in good standing of member units of the North-South Skirmish Association. **(January 2023)**

2023.2 Even though non-shooting members are prohibited from actively participating in the live fire of small arms companies or artillery crews, they are permitted to act in the capacities of Line Judge and/or Safety Officer during those matches as necessary, provided the non-shooting member is in compliance with the Skirmish Rules. **(August 2023)**

2024.1 The prohibition of non-shooting members from holding regional or national office as stated in Article X, Section 1(F)(1) of the N-SSA Bylaws is confined to those regional and national offices as defined in Article III, Section 1 and Article VI, Section 3 of these same Bylaws. The offices defined are: National Commander, National Deputy Commander, National Adjutant, National Inspector General, Region Commander, Region Deputy Commander, and Region Inspector.

SECTION 2

RESCINDED POLICIES

- 1991.1 Requests for Regional Skirmishes must be received by the Executive Secretary no later than thirty (30) days prior to the scheduled skirmish date.
(Rescinded January 2022 to become Rule 30.6.c.)
- 1991.2 Regions may invite non-members to open house/live fire exercises to generate interest in black powder shooting as long as the non-members do not participate
(Rescinded January 2023 as it is defined in Rule 16.2.2.)
- 1991.3 Sutlers found in violation of the fire extinguisher rule must cease doing business immediately. They cannot continue to operate while someone else goes to get a fire extinguisher for them.
(Rescinded January 2012 as it is defined in Rule 40.10.3.)
- 1994.1 Sutlers shall not use their structures at Fort Shenandoah to “warehouse” their materials. Sales from these structures shall only be made during recognized skirmishes.
(Rescinded January 2012 as it is defined in Rule 40.10.)
- 1996.2 Probationary units will not be assigned permanent campsites. No probationary units will be allowed to build structures or shelters on any site at Fort Shenandoah.
(Rescinded January 2012 to become Rule 37.5.h.)
- 1997.2 A proposed skirmish schedule will be included with the call for National Skirmish applications; however, the skirmish staff reserves the right to change the schedule if necessary. **(Rescinded August 2023 due to advances in electronic communications.)**
- 1998.2 No alcoholic beverages will be served in conjunction with an official skirmish.
(Rescinded January 2012 as it is defined in Rule 39.3.g.)
- 1998.3 National Skirmish applications received before the deadline will be given full consideration for requested phases and positions. Those received after the announced deadline, but prior to the submission of the data to the Information Technology Manager, will be considered on a space-available basis.
(Rescinded January 2012 to become Rule 2.2.1.)

- 1998.7 All non-production reproduction firearms must be inspected by the Small Arms Committee.
(Rescinded January 2012 to become Rule 19.7.1.d.1.)
- 1999.2 Individuals in violation of the controlled substances and alcoholic beverage laws of the Commonwealth of Virginia are subject to immediate removal from N-SSA property.
(Rescinded January 2012 as it is defined in Rule 39.3.)
- 2004.4 Copies of all official correspondence to individuals or to member organizations shall be sent to the appropriate Region Commander.
(Rescinded January 2012 as it duplicates Policy 2003.2.)
- 2004.6 The N-SSA owns all sutler buildings and retains control over their use. A sutler who relinquishes occupancy by missing a deadline for registration and/or payment, or who is denied occupancy by the Board of Directors or the Sutler Officer for good cause, must remove all furnishings and property no later than one (1) month before the next national skirmish. Anything not removed will be considered abandoned and may be disposed of by the N-SSA.
(Rescinded January 2012 as it is defined in rule 40.10.)
- 2004.9 A photograph of the Winning Class A1 musket company shall be on the cover of the Skirmish Line following each national skirmish.
(Rescinded August 2009 to give the SL Editor some discretion in which photo should appear. Ex.: If a past/present National Commander should pass, that memorial photo is to take precedence.)
- 2004.11 Rules changes will only be brought up in January, then voted on in August, to become effective the next January (unless there is an urgent and compelling interest in having the change becoming effective earlier)
(Rescinded August 2005 as it was not practical.)
- 2004.13 Any motion to change the Skirmish Rules may only be made at the January Board meeting. If a motion to change the Skirmish Rules passes, it will automatically be tables until the August Board meeting. If the motion allowing amendments passes at the August Board meeting, it shall become effective on the 1st of January following its passage. Rules changes of an urgent and compelling nature passed by a 2/3 vote of the Board may be exempt from this delay.
(Rescinded August 2010 as it was not followed. NOTE: Current practice is rules passed in August of one year and January of the next take effect March 1 following the January meeting. See Current Policy 2013.1)

- 2007.3 The N-SSA shall no longer offer grants to regions for range development; but shall offer no interest loans to be repaid within five (5) years of the date of the loan.
(Rescinded January 2008 and replaced with Policy 2008.6.)
- 2008.5 General Order 2007.1, Procedures for Disciplinary Action Against a Region Commander is adopted as a policy of the N-SSA. Please see General Order 2007.1 for further information.
(Rescinded January 2011 as removal of a Director is covered by Commonwealth law, and removing a Region Commander is rightly handled by the regions.)
- 2009.3 Any new member joining on or after October 1 of the skirmish year shall have his or her dues applied to the following skirmish year, but have all the rights and privileges of full membership during the balance of the skirmish year in which the individual joins. (e.g., a brand new member joins at the 122nd National. He or she will be issued a card for the balance of skirmish year 2010 and his or her dues will be paid for skirmish year 2011.
(Rescinded January 2010 to become Article X, Section 1(E) of the N-SSA Bylaws.)
- 2010.3 Night-time artillery firing, whether matches or demonstrations, may be held only at National Skirmishes, and then only with the permission of the Board of Directors and the notification of our neighbors around Fort Shenandoah.
(Rescinded January 2012 to become Rule 10.22.1)
- 2015.2 August meetings of the Board of Directors shall be held at Fort Shenandoah.
(Rescinded January 2016)

APPENDIX 1

NATIONAL ELECTIONS GUIDELINE



**National
Election/Nominating
Committee Chairman
Procedures, Guidelines,
&
Protocols
2022**

The following procedures are set forth according to Robert’s Rules of Order Newly Revised (12th Edition) and the Articles of Incorporation and Bylaws of the North-South Skirmish Association, Incorporated.

Introduction

Thank you for taking on the vital assignment of conducting the election of the N-SSA’s National Officers. There are two parts to the election: Gathering and Accepting Nominations, and actually Conducting the Election. The following guidelines will assist you in the successful execution of the election.

Nominating Procedure

Pre-election:

1. Update the “National Officer Nomination Form” (sample attached) with the current year and contact information. Select a cutoff date prior to the Spring National. **Note: All forms must be received by the cutoff date to be considered valid.**
(Article V, Section 2, Bylaws & Articles of Incorporation)
2. Distribute the updated nomination form to the membership for use:
 - a. Send the updated nomination form to the N-SSA Website Administrator to be posted on the Bulletin Board under N-SSA Election information.
 - b. Send the updated nomination form to the Executive Secretary to be sent out to all teams.
 - c. Send a copy of the nomination form to Skirmish Line Editor for printing in the next issue of the magazine.

3. Present the names of nominees for office in the order they are listed in the Bylaws (Commander, Deputy Commander, Adjutant, Inspector General) to the Board at the Board meeting during the Spring National.
(RONR (12th ed.) 46;15) (Article V, Section 2, Bylaws & Articles of Incorporation)
4. Present the slate of officers nominated for office in the order they are listed in the Bylaws (Commander, Deputy Commander, Adjutant, Inspector General) to the members during the membership meeting at the Spring National. (RONR (12th ed.) 46:14 & 46:15)
5. Send all Nomination forms and photos to the Skirmish Line Editor for printing in the July issue of the publication. (Article V, Section 2 Bylaws & Articles of Incorporation)
6. Notify the Executive Secretary of the Slate of Candidates to be placed on the ballot. The Executive Secretary will have the ballots printed and placed in the team packets for pick up by Team Commanders at the Fall National membership meeting.

NORTH-SOUTH SKIRMISH ASSOCIATION

2022 National Officer Nomination Form

The Chairman of the Nominating Committee must receive this completed nomination form no later than May 1, 2022, for your candidate to be listed on the slate presented to the Membership at the May 2022 meeting. All forms must be mailed to:

**Douglas Walter
47 Hillcrest Dr.
Biglerville, PA 17307
Dwalter47@comcast.net**

The members of (Unit name and seniority #) _____

Nominate (Candidate name and competitor #) _____

For the office of: Commander _____ Deputy Commander _____

Adjutant Inspector General _____

Signature of Team Officer

I accept the nomination. (Candidate Signature) _____

CANDIDATE'S QUALIFICATIONS:

PRIOR SERVICE TO N-SSA:

PERSONAL BACKGROUND INFORMATION:

CANDIDATE'S STATEMENT:

Use additional sheets if necessary. Please include a recent photograph of the candidate with this nomination. A complete slate of candidates for office will appear in the summer issue of the Skirmish Line and will be posted on the N-SSA Bulletin Board.

Procedures for Conducting the Election

Conducting the election at the Fall National Membership meeting:

1. The Election Chair announces to the membership the slate of officers nominated for each office in the order they are listed in the Bylaws (Commander, Deputy Commander, Adjutant, Inspector General).
(RONR (12th ed.) 46:18)

2. The Chair announces the office and the nominees named for that office. He/she then asks for nominations from the floor. He/she asks three (3) times for nominations. If a name is submitted repeat the name by saying **“Billy Yank, 51st NY Volunteers is nominated for the office of _____. Does the nominee accept?”**. {Wait for answer.} The Chair then asks, **“Are there any further nominations?”** {Pause.} **“If not, Nominations for the office of _____are closed”**.
Repeat the process for each office. RONR (12th ed. 46:19-20)

3. When nominations for all offices have been closed:
 - a. If only one candidate has been nominated for an office and there are no nominations from the floor, announce:

“The chair declares the officer/slate of officers is/are elected by acclamation”.
(RONR (12th ed.) 46:40)

 - a. Any office that has more than one person nominated:
 1. The Chair instructs the team commanders to place their vote using the specified colored ballot supplied in their packet and how to fold it. (There are two ballots of differing colors included in the membership packets. The only time the second ballot will be used is if a candidate does not receive the required plurality of the votes cast.)

Note: Candidates nominated from the floor must be written in on the ballot.

2. Have help standing by (Called Tellers) to assist in collecting and counting of ballots. (At least two (2) people and two (2) backups).
3. When it appears all ballots are collected the Chair says, **“Have all voted who wish to do so?”**
If no response he says, **“Since no one else wishes to vote, the polls are now closed.”**
4. Once the count is complete the Election Chair announces the results to the membership. In case of either a tie or no candidate receiving a plurality of the vote a second ballot may be necessary. A majority of the votes cast are required to elect a candidate.
(Article V, Section 4, Bylaws & Articles of Incorporation)

Note: A quorum for a membership meeting shall be one third of the member organizations in good standing, either present or by proxy.
(Article XIII, Section 5, Bylaws & Articles of Incorporation)

Each member organization in good standing shall have one vote in the election of officers. (Article XIII, Section 6, Bylaws & Articles of Incorporation)

**NORTH-SOUTH SKIRMISH ASSOCIATION, INC.
PROTOCOL FOR NATIONAL ELECTIONS**

The following information is quoted from the Bylaws of the North-South Skirmish Association, Inc. This protocol is not intended to replace the procedures as outlined in the Bylaws, but rather to set forth proper behavior during the election process.

SECTION 1

Elections of National Officers shall be held every two years during the membership meeting at the fall National Skirmish of each election year, commencing in 1994. In the event the fall National Skirmish is not held in an election year, the time and place of the election shall be established by the Board of Directors, to correspond as nearly as possible to the time the skirmish would have been held.

SECTION 2

Nominations for National Officers shall be made by a nominating committee elected by the Board of Directors. The committee shall report its recommendations to the Board of Directors at the May meeting of that body in each election year. Member organizations shall be notified of the nominees through the July issue of the Association's official publications. Additional nominations may be made from the floor at the election meeting.

SECTION 3

In the event a member organization cannot attend the election meeting, it may vote either by proxy or mail. If it votes by mail, the ballot must be sent to the National Adjutant and must be postmarked at least ten days prior to the election (see Article XIII, Section 8 for proxy rules).

SECTION 4

A majority of the votes cast for office shall be required to elect a candidate to that office.

SECTION 5

National Officers shall assume their offices December 1 following their elections.

SECTION 6

Rules and procedures for the nomination of candidates and the election of officers shall be published as a separate document, adopted by the Board of Directors and amended by the Board as needed.

1. Official candidates are those candidates who fulfill their obligations as set forth above and timely announce their candidacy for any National Officer position.
2. Only official candidate statements will be included in The Skirmish Line. Under no circumstances will an unofficial candidate use N-SSA resources to present their platform to the membership.
3. No candidate, official or otherwise, shall use the N-SSA bulletin board to advance their campaign for national office. The bulletin board is not the proper forum for a candidate's political statement or any commentary thereto.
4. If a candidate, official or otherwise, requests team contact labels from the Executive Secretary, the Executive Secretary shall make those mailing labels available for a reasonable fee. The Executive Secretary shall not make personal contact information for individual members available to any candidate.
5. Candidates for office, official or otherwise, may make telephone solicitations, written solicitations and e-mail solicitations to unit contacts. It is at the discretion of the individual candidate how vigorously he/she she wishes to campaign.
6. Candidates for office, official or otherwise, may request an opportunity to speak at regional or team meetings to answer questions regarding

their political platform. Opportunities to speak are at the discretion of the region or team requested.

7. No staff officer who is running for a position on the National Board may display campaign posters in his or her office at Fort Shenandoah.
8. During either National or Regional elections, election-related posters, handbills and other printed material pertaining in any way to the election may be posted only at a site, or sites, specifically designated by the Board of Directors for that purpose. At each location so designated, candidates may post no more than two items, each no larger than 11 inches by 17 inches. Material posted at other sites will be removed and discarded.

Skirmish Rule 37.24: Posting Election Material

- a. During either National or Regional Elections, election-related posters, handbills, and other printed material pertaining in any way to the election may be posted only at a site, or sites, specifically designated by the Board of Directors for that purpose.
 - b. At each location so designated, candidates may post no more than two items, each no larger than 11 inches by 17 inches. Materials posted at other sites will be removed and discarded.
 - c. Unauthorized or malicious removal or defacement of a candidate's campaign material from approved posting sites will be cause for disciplinary action by the Board of Directors.
 - d. At this time, election materials may be posted on the bulletin board to the rear of the main range tower, and on the bulletin board in Sutler Row.
9. All are encouraged to use good judgment in the conduct of their political campaigns. The campaigns should be held in conjunction with the regular business of the association and shall not interfere with the regular business of the association.